

CLARK COUNTY COMMISSIONERS PROCEEDINGS

April 19, 2016

The Clark County Commissioners met in regular session on, Tuesday, April 19, 2016, in the Commissioners' meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox.

AGENDA: Motion by Loomis, second by Hass to amend the agenda to include discussion to make a change to Clark County Planning and Zoning Ordinance. All voting aye. Motion carried.

Motion by Bjerke, second by Wicks to approve the amended agenda. All voting aye. Motion carried.

MINUTES: Motion by Bjerke, second by Wicks to approve the minutes from the regular meeting of April 5, 2016, special meeting of April 12, 2016 and Equalization meeting of April 12, 2016. All members voting aye. Motion carried.

AUDIT: Glenda Goens, with the South Dakota Department of Legislative Audit met with the board to inform them she has started the audit for Clark County for calendar years 2014 and 2015. Motion by Wicks, second by Hass to approve and allow Chairman to sign letter of engagement which summarizes the terms of the audit. All voting aye. Motion carried.

HIGHWAY: HS Eggleston presented the bid for gravel crushing in the Halvorsen pit.

Bids received: Brownlee Construction - 3/4 " crushing \$5.65/T, 1" crushing - \$4.95/T. Motion by Bjerke, second by Loomis to accept the bid of Brownlee Construction. All ayes. Motion carried.

HIGHWAY: HS Eggleston discussed road conditions, progress of pulling shoulders and addressed road complaints. He also discussed additional employees, he will continue to utilize part time/seasonal help at this time.

SET HEARING: Motion by Loomis second by Wicks to set hearing for a temporary malt beverage and temporary liquor license for the Clark Area Tragedy (CAT) group to serve an event within the county on June 11, 2016 – June 12, 2016. Hearing set for May 3, 2016 at 9:15 a.m. All voting aye. Motion carried.

HEARING: At 9:15 the time specified hearing was held for on-sale liquor license for Marty Beving for Black Claw establishment. No one appeared. Motion by Loomis, second by Hass to approve the on-sale liquor license, this license is also approved for Sunday sales. All voting aye. Motion carried.

BOARD OF ADJUSTMENT: Motion by Bjerke, second by Loomis to move into Board of Adjustment. All voting aye. Motion carried.

HEARING: At 9:30 a.m. the time specified hearing was held for Conditional Use 4-16. Doug LaMont, Stacy Roberts, Mace Roberts, Ron Opsahl, Roy Townsend, Jann Johnson, Pat Steen, John Arthur, Scott Campbell, Rory Burke, Scott Wicks, Gary Glanzer, Amos Waldner and Jim Opsahl, appeared. This Conditional Use if approved will allow Rory Burke to use 19-114-58 to establish a Class B CAFO Finisher barn. Public comment was taken and the public hearing was closed. No action taken.

HEARING: Hearing was held for Conditional Use 5-16. John Grosz, Sr and John Grosz, Jr appeared. Motion by Loomis, second by Hass to approve Conditional Use 5-16 which will allow Silverlake Hutterian Brethren to use 7-116-56 to add a building for manufacturing of prefab walls. All voting aye. Motion carried.

HEARING: Hearing was held for Variance 4-16. Scott Campbell appeared. Motion by Loomis, second by Bjerke to approve Variance 4-16 which will allow Campbell Farms to use SW ¼ 2-117-56 to place a shed closer than setback to right of way. All voting aye. Motion carried.

SET HEARING: Motion by Hass, second by Loomis to set hearing for Conditional Use 6-16 which if approved will allow City of Clark to use SE ¼ and NE ¼ of 17-116-57 to build and operate a sewer retention pond. Hearing set for 9:30 a.m. on May 3, 2016. All voting aye. Motion carried.

ORDINANCE CHANGE: P&Z Officer Reidburn discussed a change to the Clark County Planning and Zoning Ordinance. Motion by Bjerke, second by Wicks to allow Reidburn to proceed with the request. All voting aye. Motion carried.

ADJOURN: Motion by Bjerke, second by Loomis to adjourn from Board of Adjustment and reconvene to Board of Commissioners. All voting aye. Motion carried.

NURSE: Secretary Tarbox met with the board to present Community Health Services Quarterly Report – January thru March 2016 for Clark County prepared by Stephanie Meier, RN. Motion by Hass, second by Wicks to approve report as presented. All voting aye. Motion carried.

SHERIFF: Deputy Sheriff Gravning met with the board, in the absence of Sheriff McGraw. Motion by Loomis, second by Wicks to allow a \$400 per year uniform allowance, for employees of the sheriff department, to include current staff and new hire. This change will be effective for 2016 and uniform allowance will be allotted first pay period in June 2016, and first pay period in January in subsequent years. All voting aye. Motion carried.

SHERIFF: Motion by Wicks, second by Bjerke to advertise for deputy sheriff position in the Clark County Courier. All voting aye. Motion carried. Motion by Wicks, second by Loomis to

approve starting salary for new hire deputy at \$33,000 if non certified, \$33,500 if certified with an increase to \$34,500 following certification and six month probation period. All voting aye. Motion carried. Motion by Wicks, second by Bjerke to pay part time help for the sheriff department \$13.91 per hour. All voting aye. Motion carried.

AMBULANCE: Motion by Loomis second by Bjerke to approve one (1) ambulance account totaling \$557.80 to be written off. All voting aye. Motion carried.

COURTHOUSE ELEVATOR: Discussion was held regarding repairs that are needed to the courthouse elevator. The board will wait until such time as the custodian has returned from medical leave to discuss further options.

BURN BAN: No action taken.

At 11:30 a.m. the board recessed to meet as Board of Equalization. Board of County Commissioners reconvened at 12:00 p.m.

CLAIMS: Motion by Wicks, second by Loomis, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. **GENERAL**: Sharon Stanley-refund 86.01, Wellmark-refund 160.84, **COMMISSIONERS**: Voyager Fleet Systems-fuel 55.16, **AUDITOR**: SDACO-2016 spring workshop 175.00, **TREASURER**: Office Peeps-stick it notes 5.01, SDACO-2016 sp workshop 175.00, **STATES ATTORNEY**: SD Dept of Revenue-blood draw-70.00, Thomson Reuters-West Publishing-online library 744.50, **COURT**: Green, Roby, Oviatt, Cummings- court appointed atty 3680.60, **PUBLIC BUILDINGS**: City of Clark-water 57.00, Cook's Wastepaper-garbage service 27.65, Northwestern Energy-utilities 447.40, Sturdevants Auto Parts- compressor belt 790.00, **DIRECTOR OF EQUALIZATION**: Office Peeps- labels 323.28, **REGISTER OF DEEDS**: Moritz Publishing – ledger sheets 292.30, SDACO- 2016 sp workshop 175.00, **PREDATORY ANIMAL**: SD Dept of Rev- animal damage control 2599.84, **SHERIFF**: Cardmember Service-supplies 172.07, Moritz Publishing-daily logs/copy paper 87.60, Office Peeps- cartridge 185.84, Sturdevants Auto Parts- fit blades 21.98, Voyager Fleet Systems-fuel 139.13, Watertown Ford Chrysler-bulbs/lense wiring 90.15, **PRISONER CARE**: Codington Co Auditor-prisoner care 1400.00, **AIRPORT**: Northwestern Energy-utilities 29.55, **AMBULANCE**: Bound Tree Medical- supplies 1029.64, Cardmember Service-vests 170.87, City of Clark –water 52.50, Ken's Fairway-supplies 17.60, Northwestern Energy-utilities-283.82, Stryker Sales –cot battery/ Clark 283.42, Voyager Fleet Systems-fuel 94.59, **MENTAL ILLNESS BOARD**: Dean Schafer Court Reporting-court reporting services 30.00, **EXTENSION**: Ken's Fairway-supplies-1.69, Kim McGraw- supplies/registration 96.97, Office Peeps-copier 91.24, **WEED**: Bluetarp Financial-supplies 514.96, Office peeps-supplies 52.84, SD Federal Property- supplies 312.25, Sturdevants Auto Parts- supplies 445.10, **ROAD & BRIDGE**: 3D Specialties-signage for bridge 463.92, Ameripride Services-towels/shop 78.65, Bierschbach Equipment-hose 1208.48, David Borns-ins deductible 1500.00, City of Clark – water 96.00, City of Garden City-water 90.00, Cook's Wastepaper-garbage service 74.33, Equipment Blades-blade/mounting boards 2040.00, GCR Tires –tires 3082.58, Lyle Signs-

flagging 235.00, Northwestern Energy-utilities 676.27, Office Peeps-supplies 211.50, RDO Trust-parts 269.19, Sturdevants Auto Parts-supplies 5170.85, 911 SERVICE FUND: Centurylink-march fees 191.66, City of Watetown-911 emergency surcharge 3288.50, CIVIL DEFENSE: Voyager Fleet Systems-fuel 77.43 DOMESTIC ABUSE FUND: Women’s Resource Center- appropriations fees 202.77, PRISONER CARE: Intoximeters –FST units 345.00. TOTAL: 34,770.73.

PAYROLL: AUDITOR: 4747.21, TREASURER: 4300.31, STATES ATTORNEY: 3664.09, COURTHOUSE: 2710.14, DIRECTOR OF EQUALIZATION: 3541.26, REGISTER OF DEEDS: 2496.94, VETERAN SERVICE OFFICE: 336.40, SHERIFF: 9150.19, NURSE: 1612.82, AMBULANCE: 6073.17, EXTENSION: 1130.96, WEED: 4889.89, ROAD & BRIDGE: 36,235.49, EMERGENCY MANAGEMENT: 1210.73. TOTAL: 82,099.60.

REPORTS: Motion by Loomis, second by Hass to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER

Cash on hand.....	82,266.59
Money Market.....	1,965,878.44
CD’s.....	800,000.00
Checking Account.....	396,459.87
TOTAL:.....	3,244,604.90

These funds include all funds administered by the county including: General Fund 1,992,083.60, Road & Bridge: 572,225.39, 911 Service Fund: 103,624.08, E/D: 2549.55, Domestic Abuse: 225.30, 24/7: 11,513.91, ROD Mod/Pres: 12,958.49, Clark County TIF 4352.52, **Trust & Agency Funds 545,072.06, which are funds returned to schools, towns, townships and special districts.** TOTAL: 3,244,604.90.

ROD Fees: March Recording fees: 1680.00, Transfer fees: 3121.00, Births: 55.00, Deaths: 35.00, Copy money: 83.09, Misc 273.00. TOTAL: 5247.09.

Ambulance: 4832.55, Sheriff: Mileage 301.52, Civil fees \$635.00, Pistol permits \$78.00.

ADJOURN: Motion by Bjerke, second by Loomis to adjourn at 12:33 p.m. until next regular meeting Tuesday, May 3, 2016 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:
(SEAL)

Christine Tarbox
Clark County Auditor

Richard Reints, Chairman
Clark County Board of Commissioners