

CLARK COUNTY COMMISSIONERS PROCEEDINGS

May 17, 2016

The Clark County Commissioners met in regular session on, Tuesday, May 17, 2016, in the Commissioners' meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox.

MINUTES: Motion by Loomis, second by Hass to approve the minutes from the regular meeting of May 3, 2016. Commissioner Reints requested correction to the May 3, 2016 minutes. Paragraph regarding Rory Burke's request to withdraw CU 4-16 should have read Class B Cafo rather than Class C Cafo. All voting aye with approved correction. Motion carried.

ROD: Motion by Bjerke, second by Wicks to allow ROD Helkenn to continue with conversion from Ultra to Microfilm Imaging System. Fees for this update will be covered by the Modernization and Preservation funds dedicated to upgrade the ROD office. All voting aye. Motion carried.

REGISTER OF DEEDS: ROD Helkenn met with the board to consider options to obtain a deputy for her office. Several options were discussed, she will report back to the board.

HIGHWAY: HS Eggleston met with the board to inform them of road conditions and road work being done.

RESIGNATION: Motion by Loomis, second by Hass to accept the resignation of Alissa Reidburn, highway secretary. All voting aye. Motion carried.

HIGHWAY: Motion by Wicks, second by Loomis to allow HS Eggleston to advertise for highway secretary position. This position is 32 hours per week with full benefits. All voting aye. Motion carried.

COURTHOUSE: Custodian Elsen met with the board to discuss repairs that are needed for the elevator. He will contact an engineer to get specs for repair or replacement. No further action taken.

SET HEARING: Motion by Wicks, second by Loomis to set hearing for on-off sale malt beverage/SD Farm Wine for Carpenter Country Store, Fawn Lamb owner. Hearing set for 10:00 a.m., Thursday, June 9, 2016. All voting aye. Motion carried.

REQUEST: Motion by Bjerke, second by Hass to deny request from DakotAbilities in Sioux Falls for Clark County resident. All voting aye. Motion carried.

CONTRACT: Motion by Loomis, second by Bjerke to approve and allow Chairman to sign contract for Jared Forest & Candra Soderman. They will use the Clark County Fairgrounds for a wedding reception/dance June 11- June 12, 2016. All voting aye. Motion carried.

BOARD OF ADJUSTMENT: Motion by Bjerke, second by Hass to move into Board of Adjustment. All voting aye. Motion carried.

SET HEARING: Motion by Wicks, second by Loomis to set hearing for Variance 7-16 for Randy Nelson which if approved will allow him to use NW ¼ of 20-113-58 to build closer than set back off center of road. Hearing set for 9:00 a.m. June 9, 2016. All voting aye. Motion carried.

SET HEARING: Motion by Loomis, second by Hass to set hearing for Conditional Use 8-16 for Clark Community Oil which if approved will allow them to use Parcels A, B & C of 7-116-57 to place structure closer than setback. Hearing set for 9:05 a.m., June 9 2016. All voting aye. Motion carried.

SET HEARING: Motion by Hass, second by Wicks to set hearing for Variance 8-16 for Clark Community Oil which if approved will allow Clark Community Oil to use Parcels A, B & C of 7-116-57 to operate a gas station/convenience store with gas and diesel fuel dispensation. Hearing set for 9:10 a.m., June 9, 2016. All voting aye. Motion carried.

Motion by Wicks, second by Loomis to enter into Board of Adjustment and Board of Commission to discuss Ordinance 1-16. All voting aye. Motion carried.

ORDINANCE 1-16: Motion by Hass, second by Bjerke to allow First reading of Ordinance 1-16 which will amend Section 2.05.03 of the Zoning Ordinance. All voting aye. Motion carried.

ADJOURN: Motion by Bjerke, second by Loomis to adjourn from both boards and return to just Board of Adjustment. All voting aye. Motion carried.

HEARING: At 9:05 a.m. the time specified, hearing was held for Variance 6-16 for Richard Glanzer. No one appeared. Motion by Wicks, second by Loomis to approve Variance 6-16 which will allow Richard Glanzer to use SW ¼ SE ¼ SW ¼ SW ¼ of 20-115-59 to add to an existing building closer than setback. All voting aye. Motion carried.

HEARING: At 9:10 a.m. the time specified, hearing was held for Conditional Use 7-16 for Rory Burke. Jann Johnson, Stacy Roberts, Mace Roberts, Ron Opsahl, Jack Schmidt, Renae Burke, Mason Burke, Amos Waldner, Rory Burke, Ryan Eggleston and States Attorney Fjelland appeared. Rory Burke, Renae Burke, Jack Schmidt and Stacy Roberts delivered comments to the board. Stacy Roberts requested that the minutes show that Pat Steen, Scott Wicks and Roy Townsend are unable to attend the meeting today but are opposed to this project and she has been asked to speak on their behalf. She presented written materials for the board to consider. Motion by Loomis to approve CU 7-16, motion died for lack of a second. No further action taken.

ADJOURN: Motion by Bjerke, second by Loomis to adjourn from Board of Adjustment and reconvene as Board of Commissioners. All voting aye. Motion carried.

ORDINANCE 1-16: Motion by Bjerke and second by Loomis to approve first reading of Ordinance 1-16 as board of Commissioners. All voting aye. Motion carried.

GAME FISH & PARKS: Paul Coughlin from the Game Fish and Parks met with the board to discuss a proposed plan to acquire 240 acres of land as Game Production area, northeast of Bradley. A public comment period is currently in progress. He explained the location and proposed use for the land and answered the Board's questions.

HEARING: AT 10:30 a.m. the time specified hearing was held for temporary malt beverage and temporary liquor license for Clark County Riders for event June 24, 2016 through June 26, 2016. No one appeared. Motion by Loomis, second by Hass to approve both licenses for the specified period. All voting aye. Motion carried.

PRESENTATION: Danita Carlson and Tom Labrie met with the board to discuss new products Dacotah Bank will be introducing in June. They discussed the fee structure of the accounts and the different public fund accounts that are available for the County.

RESOLUTION 8-16: Motion by Loomis, second by Wicks to approve Plat for Don Olson. All voting aye. Motion carried.

RESOLUTION 8-16

BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the plat entitled: "Olson Addition, in the South Half of the Northeast Quarter and the North Half of the Southeast Quarter of Section 22, Township 119 North, Range 58 West of the 5th P.M.", Clark County, South Dakota" which has been submitted or examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 17th day of May, 2016

Richard Reints,
Chairman, Board of County Commissioners
Clark County, South Dakota

ATTEST:
Christine Tarbox
County Auditor
Clark County, South Dakota.

WEED: WS Mehlberg met with the board to discuss purchasing a building for storage of weed chemicals. He also discussed concerns about repairs needed in the weed building. He will report back to the board at next meeting.

AMBULANCE: Motion by Loomis, second by Bjerke to purchase capnography feature for the life pak 15 and power supply unit if it is cost effective. This equipment update will be for the Clark Ambulance. Purchase price for the capnography is \$6138.72. All voting aye. Motion carried.

WIC Motion by Bjerke, second by Loomis to approve the FY2017 WIC County contract between the South Dakota Department of Health and Clark County. The contract amount is \$3311.00 from June 1, 2016 through May 31, 2017. All voting aye. Motion carried.

WEB SITE: The board discussed developing a Web site specific for Clark County. The board discussed set up fees and monthly costs of maintaining a web site. No action taken.

SURPLUS ANALYSIS: According to SDCL 7-12-18-1, the total unassigned fund balance of the General Fund for Clark County as of March 31, 2016 is \$1,879,008.35 which is 57% of the 2016 budget.

CLAIMS: Motion by Bjerke, second by Loomis, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: SDPAA –ins coverage 1619.83, Voyager Fleet Systems- fuel -87.89, JUDICIAL: Jodi Hoffman-private investigator 6581.54, Thomas L Price-expert witness 3600.00, AUDITOR: Office Peeps-monitor stand 30.54, SDPAA-coverage 1471.35, TREASURER: Kay Mahlen-meals 20.34, Ramkota Hotel-Pierre – lodging 94.99, SDPAA- coverage 1324.01, STATES ATTORNEY: Prairie Lakes Healthcare-blood draw 170.00, SD Dept of Revenue- blood draw 70.00, SDPAA-coverage 1153.00, Thomson Reuters-West Publishing-online library 744.50, COURT: Bratland Law-court appointed attorney 29,608.58, Sutton Law Office-court appointed attorney 188.00, PUBLIC BUILDINGS: City of Clark-water 57.00, Cook’s Wastepaper & Recycling-garbage service 27.65, Ken’s Fairway-supplies 1.78, Northwestern Energy-utilities 881.48, SDPAA-coverage 8077.85, Sturdevants Auto Parts-installation kit 39.99, Woodring Plumbing-fluid master/labor 80.00, DIRECTOR OF EQUALIZATION: Cardmember Service-envelopes 1975.85, Moritz Publishing Co-folding 191.20, Office Peeps-toner 256.62, SDPAA-coverage 1765.32, REGISTER OF DEEDS: Andrea Helkenn – meals 20.69, Moritz Publishing –envelopes 92.00, Ramkota Hotel – lodging 94.99, SDPAA-coverage-963.67, SHERIFF: SDPAA-coverage 5171.31, Sturdevants Auto Parts-vapor clean odor 19.95, Tony’s Collision Center-windshield 265.00, Voyager Fleet Systems-fuel 39.86, PRISONER CARE: Codington Co Auditor-prisoner care 1275.00, AIRPORT: Clark Rural Water System-water 35.00, Northwestern Energy-utilities 119.04, SDPAA-coverage 1851.00, NURSE: SDPAA-coverage 635.50, AMBULANCE: Bound Tree Medical- supplies 194.71, Chief Supply Corp-battery 29.48, City of Clark –water 48.00, Clark Community Oil-fuel 141.60, JB’s Repair-parts/oil change 220.00, Ken’s Fairway-supplies 25.47, Robert Koistinen-renewal 149.80, Northwestern Energy-utilities 276.63, SDPAA-coverage 6746.21, Voyager Fleet Systems-fuel 72.58, SOC SER FOR AGED: InterLakes-Comm Action-support comm service 1324.08, MENTAL ILLNESS BOARD: Compass Counseling – fees 1800.00, EXTENSION: Ken’s Fairway-supplies 17.14, SDPAA-coverage 647.42, US Postmaster-stamps 72.00, WEED: Bluetarp Financial-supplies 117.47, Cardmember Service-

supplies 309.32, City of Clark-water 43.50, Clark County Treasurer-title fee 5.00, Cook's Wastepaper-garbage service 37.16, Corner Diner-rolls/weed mtg 46.64, Hurkes Implement-supplies 252.13, Oscar's Machine Shop-supplies 372.70, SDPAA-coverage-5245.34, Sturdevants Auto Parts-supplies 732.80, ROAD & BRIDGE: Ameripride Services-towels 97.75, Avera Queen of Peace-drug testing 116.90, Cardmember Service-supplies 45.15, City of Clark – water 48.00, Clark Community Oil-fuel 3647.02, Cook's Wastepaper- garbage service 37.17, Diesel Machinery-screen 1798.73, Dennis Herman- insurance deductible-1500.00, I-State Truck Center-parts 148.59, Matt Kadinger-mileage 18.48, Moritz Publishing-timecards 221.30, Northwestern Energy-utilities 916.61, Office Peeps-supplies 162.18, Oscar's Machine Shop-parts 410.00, RDO Trust- parts 1023.54, Schuneman Equipment 3 tractor rentals 15,000.00, SDPAA-coverage 27,055.74, Sturdevants Auto Parts-supplies 1003.99, CIVIL DEFENSE: SDPAA- coverage 498.00, Voyager Fleet Systems-fuel 33.22, REGISTER OF DEEDS: Microfilm Imaging Systems 135.00. TOTAL: 143,546.87.

PAYROLL: AUDITOR: 4747.21, TREASURER: 4300.29, STATES ATTORNEY: 3664.08, COURTHOUSE: 2668.95, DIRECTOR OF EQUALIZATION: 3541.26, REGISTER OF DEEDS: 2871.28, VETERAN SERVICE OFFICE: 336.40, SHERIFF: 5079.37, NURSE: 1585.04, AMBULANCE: 5467.71, EXTENSION: 1130.96, WEED: 5168.21, ROAD & BRIDGE: 36,546.51, EMERGENCY MANAGEMENT: 1184.57. TOTAL: 78,291.84.

REPORTS: Motion by Hass, second by Wicks to approve the following reports. All voting aye. Motion carried.

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

Cash on hand.....	518,700.45
Money Market.....	4,266,164.54
CD's.....	800,000.00
Checking Account.....	780,311.56
TOTAL:.....	6,365,176.55

These funds include all funds administered by the county including: General Fund 2,882,169.92, Road & Bridge:751,905.54, 911 Service Fund: 100,183.95, E/D: 84.18, Domestic Abuse: 22.53, 24/7: 11,226.91, ROD Mod/Pres: 12,718.19, Clark County TIF 8132.42, **Trust & Agency Funds 2,598,732.91, which are funds returned to schools, towns, townships and special districts.** TOTAL: 6,365,176.55.

ROD Fees: April Recording fees: 2445.00, Transfer fees: 2674.00, Births: 30.00, Deaths: 50.00, Marriages 60.00, Copy money: 76.50, Misc 181.00. TOTAL: 5516.50.

Ambulance: 20,825.90, Sheriff: Mileage 24.96, Civil fees \$60.00, Pistol permits \$36.00.

ADJOURN: Motion by Loomis, second by Reints to adjourn at 12:42 p.m. until next regular meeting Thursday, June 9, 2016 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:
(SEAL)

Christine Tarbox
Clark County Auditor

Richard Reints, Chairman
Clark County Board of Commissioners